

FORM-I B
(See rule-6)
CHECK LIST

1. Name of the Applicant:
2. Name of the Owner:
3. Name of the Builder/Developer:
4. Ownership documents: Established / Non established
5. As per Document Building Plan Possession

Area:

6. Tenancy: Lease hold / Free hold / Stitiban.
 If lease hold:
 - i. Name of Lessor:
 - ii. Purpose of lease:
 - iii. Duration of lease:
7. Existing off site Physical Infrastructure:
 - (a) Road
 - (b) Sewerage
 - (c) Drainage
 - (d) Water facility
 - (e) Availability of drain
 - (f) Telephone
 - (g) Electric
8. Nature of Construction: New Construction/Reconstruction/Addition/Alteration
9. (i) Amount of fee deposited
 (ii) Covered area on all floors
10. Land Use

Use applied	Land use in the Master plan	Whether permissible / not permissible / Special consideration

11. (i) Whether first permission / Revised permission / Revalidation _____
 (ii) No. of floor(s) _____

12. Contents of Building Plan:
 - i. Site Plan
 - ii. Layout plan
 - iii. All floor plan
 - iv. Elevations-Front / Rear / Right / Left / Cross section
 - v. Plan of foundation
 - vi. Septic tank and Soak pit
 - vii. Recharging pit
 - viii. Drain Section
 - ix. Area statement
 - x. Schedule of doors and windows

13. Approach road:-

- i. Nature of road
- ii. Width of road:

As per site / key plan	Site inspection report

- iii. Whether the approach road as shown connected to an existing public road in the site plan _____
- iv. Whether such connection is available in settlement sheets: Yes/No
- v. If private, whether
 - (a) transferred to the Municipal Corporation / Municipality/ NAC: Yes/No
 - (b) indicated in the not final settlement plan: Yes/No
 - (c) mentioned in the ownership document: Yes/No

14. Whether the plot is affected by proposed road/proposed drain/ proposed lake/any other public use _____

15. Whether the plot is within 100 meter/100-300 meter of State/A.S.I. protected monuments _____

16. Whether the plot is within 200 meter radius of important buildings _____

17. Building Parameters:

Category	Requirement as per norm	Approved building plan	Proposal	Remarks
1	2	3	4	5
Basement/stilt				
1st floor				
2 nd floor				
3 rd floor				
4 th floor				
Society room				
Front set back				
Rear set back				
Left side set back				
FAR				
Parking				
Height				
No. of dwelling unit				
Population density				
No. of staircase				
No. of lift				
Recharging pit				
Scrutiny fee deposited				
Gates				
Exemptions				
(i) height				
(ii) setback				
(iii) FAR				

18. Whether falls in the Airport funnel zone _____

19. Provision of proposed on site physical infrastructure

- i. Water Supply:
- ii. Sewerage:
- iii. Drainage:
- iv. Electrical Installation:

20. Clearance/Certificate produced:

RS/RNS/NR

- i. General Affidavit:-
- ii. Structural Stability Certificate:-
- iii. Form of Supervision:-
- iv. NOC from Fire Prevention Officer:-
- v. NOC from PHED:-
- vi. Undertakings with regard to quality construction / Water supply / Sewerage / Drainage / Waste disposal / fire fighting.
- vii. Any other (specify)

N:B: (RS: Required and Submitted, RNS: Required not Submitted, NR: Not Required)

21. Involvement of Technical Person & Builder:

i. Architect / Engineer :

- (a) Name:
- (b) COA No.:
- (c) Empanelment No.

ii. Engineer / Structural Engineer:

- (a) Name:
- (b) Empanelment No.

iii. Builder

- (a) Name:
- (b) Empanelment No.

iv. Any Other

Signature of Technical Person